The Board of Trustees of Howard Community College (HCC) met in regular session on Thursday, December 13, 2012, in The Rouse Company Foundation Student Services Hall, Room 401, at Howard Community College, Columbia, Maryland. Chair Kevin Doyle brought the regular session to order at 6:15 p.m. Other board members present included vice chair Edmund S. Coale, III, and trustees Roberta E. Dillow, Mary S. Esmond, Mamie J. Perkins, Katherine K. Rensin, and Dennis R. Schrader. Kathleen B. Hetherington, secretary-treasurer, was also present.

A. Regular Meeting

1. Approval of Agenda

A recommendation to approve the December 12, 2013, agenda was moved by Trustee Rensin, seconded by Trustee Perkins, and unanimously approved.

2. Minutes

A recommendation to approve the November 20, 2013, work, regular, and closed session minutes, was moved by Trustee Rensin, seconded by Trustee Dillow, and unanimously approved.

3. Personnel Summary

This item was for information only and required no board action.

4. Registered Nurses Exam Scores

The National Council of State Boards of Nursing (NCSBN) member board jurisdictions require a candidate for licensure as registered nurses to pass an exam that measures the competencies needed to perform safely and effectively as a newly licensed, entry-level nurse. NCSBN developed two licensure exams, the National Council Licensure Examination for Registered Nurses (NCLEX-RN) and the National Council Licensure Examination for Practical Nurses (NCLEX-PN). These tests are used by boards of nursing to assist in making licensure decisions. A new RN test plan became effective April 1, 2013. Preliminary information about changes with NCLEX-RN scores is currently being distributed to colleges. Sharon Pierce, vice president of academic affairs, reported that anecdotal trend data available to date suggests a downward trend in test scores and pass rates, both nationally and in Maryland.

Once official data is released on Howard Community College’s scores and pass rates, the trustees will be briefed. Dr. Pierce commented that the data will be studied, and faculty will work with students, as needed, to reverse any decreases in scores and pass rates.
This was an information item and no action was needed.

B. Consent

A recommendation to approve the consent item of proposed new hires was moved by Trustee Dillow, seconded by Trustee Schrader, and unanimously approved.

Closed Session

Chair Doyle read the following resolution to meet in closed session.

Whereas, the board of trustees of Howard Community College is authorized by Section 10-508 of the State Government Article of the Annotated Code of Maryland to conduct certain portions of its meetings in closed session.

Now, therefore, be it resolved, that the board of trustees of Howard Community College hereby conduct its meeting in closed session on December 13, 2012, at The Rouse Company Foundation Student Services Hall, room 401, to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction, as permitted under Section 10-508 (a1) and to consider the acquisition of real property for a public purpose and matters directly related thereto as permitted under Section 10-508 (a3) and that such meeting shall continue in closed session until the completion of business.

The topics to be discussed are the possible acquisition of real property and the mid-year review of the president.

A recommendation to go into closed session was moved by Vice Chair Coale, seconded by Trustee Perkins, and unanimously approved.

The regular meeting was adjourned at 6:30 p.m.

The above constitutes the official minutes of the December 12, 2013, regular meeting of the Howard Community College Board of Trustees as approved on January 29, 2013, and is a true and correct copy of the same.

Kathleen B. Hetherington, secretary/treasurer
The Board of Trustees of Howard Community College (HCC) will meet in closed session on Wednesday, December 12, 2013, in The Rouse Company Foundation Student Services Hall (room 401) at Howard Community College, Columbia, Maryland. Chair Kevin J. Doyle read a resolution to enter into closed session at approximately 6:29 p.m. Other board members present included vice chair Edmund S. Coale, III and trustees Roberta E. Dillow, Mary S. Esmond, Mamie J. Perkins, Katherine K. Rensin, and Dennis R. Schrader. Kathleen B. Hetherington, secretary-treasurer, was also present.

Whereas, the board of trustees of Howard Community College is authorized by Section 10-508 of the State Government Article of the Annotated Code of Maryland to conduct certain portions of its meetings in closed session.

Now, therefore, be it resolved, that the board of trustees of Howard Community College hereby conduct its meeting in closed session on December 13, 2012, at The Rouse Company Foundation Student Services Hall, room 401, to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction, as permitted under Section 10-508 (a1) and to consider the acquisition of real property for a public purpose and matters directly related thereto as permitted under Section 10-508 (a3) and that such meeting shall continue in closed session until the completion of business.

During the meeting, the board of trustees did not discuss the possible acquisition of a real property, but conducted the president’s mid-year review.

The meeting was adjourned at 7:45 p.m.

The above constitutes the written minutes of the December 12, 2013, closed session of the Howard Community College Board of Trustees.

Kathleen B. Hetherington, secretary/treasurer