The Board of Trustees of Howard Community College (HCC) met in regular session on Thursday, December 13, 2012, in The Rouse Company Foundation Student Services Hall, Room 401, at Howard Community College, Columbia, Maryland. Chair Kevin Doyle brought the regular session to order at 5:52 p.m. Other board members present included vice chair Edmund S. Coale, III, and trustees Roberta E. Dillow, Mary S. Esmond, and Katherine K. Rensin. Trustee Dennis R. Schrader was absent. Kathleen B. Hetherington, secretary-treasurer, was also present.

A. Regular Meeting

1. Approval of Agenda

   A recommendation to approve the December 13, 2012, agenda was moved by Trustee Rensin, seconded by Trustee Esmond, and unanimously approved.

2. Minutes

   A recommendation to approve the November 28, 2012, work and regular session minutes, was moved by Trustee Esmond, seconded by Trustee Dillow, and unanimously approved.

3. Personnel Summary

   This item was for information only and required no board action.

B. Consent

   A recommendation to approve the consent item of proposed new hires was moved by Trustee Dillow, seconded by Vice Chair Coale, and unanimously approved.

Closed Session

Chair Doyle read the following resolution to meet in closed session.

Whereas, the board of trustees of Howard Community College is authorized by Section 10-508 of the State Government Article of the Annotated Code of Maryland to conduct certain portions of its meetings in closed session.

Now, therefore, be it resolved, that the board of trustees of Howard Community College hereby conduct its meeting in closed session on December 13, 2012, at The Rouse Company Foundation Student Services Hall, room 401, to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction, as permitted under Section 10-508 (a1) and to consider the acquisition of real property for a public purpose and
matters directly related thereto as permitted under Section 10-508 (a3) and that such meeting shall continue in closed session until the completion of business.

A recommendation to go into closed session was moved by Trustee Dillow, seconded by Vice Chair Coale, and unanimously approved.

The regular meeting was adjourned at 5:58 p.m.

The above constitutes the official minutes of the December 13, 2012, regular meeting of the Howard Community College Board of Trustees as approved on January 23, 2013, and is a true and correct copy of the same.

Kathleen B. Hetherington, secretary/treasurer
The Board of Trustees of Howard Community College (HCC) met in closed session on Thursday, December 13, 2012, in The Rouse Company Foundation Student Services Hall (room 401) at Howard Community College, Columbia, Maryland. Chair Kevin J. Doyle read a resolution to enter into closed session at approximately 5:58 p.m. Other board members present included vice chair Edmund S. Coale, III, and trustees Roberta E. Dillow, Mary S. Esmond, and Katherine K. Rensin. Trustee Dennis R. Schrader was absent. Kathleen B. Hetherington, secretary-treasurer, and Lynn Coleman, vice president of administration and finance, were also present.

Whereas, the board of trustees of Howard Community College is authorized by Section 10-508 of the State Government Article of the Annotated Code of Maryland to conduct certain portions of its meetings in closed session.

Now, therefore, be it resolved, that the board of trustees of Howard Community College hereby conduct its meeting in closed session on December 13, 2012, at The Rouse Company Foundation Student Services Hall, room 401, to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction, as permitted under Section 10-508 (a1) and to consider the acquisition of real property for a public purpose and matters directly related thereto as permitted under Section 10-508 (a3) and that such meeting shall continue in closed session until the completion of business.

During the meeting, the board of trustees discussed the aforementioned items.

The meeting was adjourned at 7:20 p.m.

The above constitutes the official minutes of the December 13, 2012, closed session of the Howard Community College Board of Trustees as approved on January 23, 2013, and is a true and correct copy of the same.

Kathleen B. Hetherington, secretary/treasurer