The Board of Trustees of Howard Community College (HCC) met in closed session on Monday, August 22, 2011, in room 256 of McCuan Hall at Howard Community College, Columbia, Maryland. At approximately 6:30 p.m., Chair Rensin read a resolution to enter into closed session, which was supported unanimously by the board. Other board members present included vice chair Kevin J. Doyle, and trustees Edmund S. Coale, III, Roberta E. Dillow, Dennis W. Miller, and Dennis R. Schrader. Trustee Mary S. Esmond was absent. Kathleen B. Hetherington, secretary-treasurer, and Lynn C. Coleman, vice president of administration and finance, were also present. Additionally, Kevin J. Kelehan, Esq. of Carney, Kelehan, Bresler, Bennett, and Scherr was present.

WHEREAS, The board of trustees of Howard Community College is authorized by Section 10-508 of the State Government Article of the Annotated Code of Maryland to conduct certain portions of its meetings in closed session.

NOW, THEREFORE, BE IT RESOLVED, that the board of trustees of Howard Community College hereby conduct its meeting in closed session beginning on August 22, 2011, at 6:30 p.m. to discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process as permitted under Section 10-508(a)(14) and that such meeting shall continue in closed session until the completion of business.

During the meeting, the board of trustees discussed a negotiation strategy related to the contents of a proposal.

The meeting was adjourned at 8:08 p.m.

The above constitutes the official minutes of the August 22, 2011, closed session of the Howard Community College Board of Trustees as approved on August 24, 2011, and is a true and correct copy of same.

Kathleen B. Hetherington, secretary/treasurer