The Board of Trustees of Howard Community College (HCC) met in closed session on Wednesday, August 29, 2011, in the McCuan Hall, Schoenbrodt Boardroom (room 256) at Howard Community College, Columbia, Maryland. At approximately 8:27 a.m., Chair Rensin read a resolution to enter into closed session. Other board members present included vice chair Kevin J. Doyle, trustees Edmund S. Coale, III, Roberta E. Dillow, Mary S. Esmond, and Dennis W. Miller. Trustee Dennis R. Schrader was absent. Kathleen B. Hetherington, secretary-treasurer, and Lynn C. Coleman, vice president of administration and finance, and Nancy Gainer, executive director of public relations and marketing, were also present. Additionally, Andrew H. Robinson, Esq. of Carney, Kelehan, Bresler, Bennett, and Scherr was present.

WHEREAS, The board of trustees of Howard Community College is authorized by Section 10-508 of the State Government Article of the Annotated Code of Maryland to conduct certain portions of its meetings in closed session.

NOW, THEREFORE, BE IT RESOLVED, that the board of trustees of Howard Community College hereby conduct its meeting in closed session beginning on August 29, 2011, in the McCuan Hall, Schoenbrodt Boardroom, room 256, to discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process as permitted under Section 10-508(a)(14) and that such meeting shall continue in closed session until the completion of business.

A recommendation to go into closed session, was moved by Trustee Dillow, seconded by Trustee Coale, and unanimously approved.

During the meeting, the board of trustees discussed a negotiation strategy related to the contents of a proposal.

The meeting was adjourned at 8:47 a.m.

The above constitutes the official minutes of the August 29, 2011, closed session of the Howard Community College Board of Trustees as approved on September 28, 2011, and is a true and correct copy of same.

Kathleen B. Hetherington, secretary/treasurer
The Board of Trustees of Howard Community College (HCC) met in regular session on Wednesday, August 29, 2011, in the McCuan Hall, Schoenbrodt Boardroom (room 256) at Howard Community College, Columbia, Maryland. Chair Katherine K. Rensin brought the regular session to order at 8:52 a.m. Other board members present included vice chair Kevin J. Doyle, trustees Edmund S. Coale, III, Roberta E. Dillow, Mary S. Esmond, and Dennis W. Miller. Trustee Dennis R. Schrader was absent. Kathleen B. Hetherington, secretary-treasurer was also present.

A. Discussion Items

1. Purchase Agreement for Belmont Conference Center

A recommendation to discuss the agreement of sale for the Belmont Conference Center was moved by Trustee Dillow, seconded by Trustee Doyle, and unanimously approved.

The board reviewed the agreement of sale with the Howard County Government to purchase the Belmont Conference Center.

A recommendation to approve the agreement of sale for the Belmont Conference Center by the Howard County Government was moved by Trustee Doyle, seconded by Trustee Coale, and unanimously approved.

The regular meeting was adjourned at 8:55 a.m.

The above constitutes the official minutes of the August 29, 2011, regular meeting of the Howard Community College Board of Trustees as approved on September 27, 2011, and is a true and correct copy of the same.

Kathleen B. Hetherington, secretary/treasurer