Board of Trustees’
Legislative and Community Relations Committee
Meeting Materials

February 2, 2012
8:30 a.m.
The Rouse Company Foundation Student Services Hall
RCF-120B
1. Board members practice respectful dialogue that serves the best interests of the college.

2. Each board member works to integrate servant-leadership into the board culture.

3. Each board member has the opportunity to speak uninterrupted.

4. Board members come prepared – board chair needs to understand what is required and set time and material appropriately.

5. Board chair acts as caretaker for the board – acts as filter, evaluates agenda for time well spent.

6. Board chair speaks for the board to the media.

7. Consent materials are available 10 days in advance; remaining board materials are available seven days in advance.

8. Board members should route any requests for additional information to the board chair or the president at least two business days prior to the board meeting.

9. Board members may utilize email to communicate individually; however, email communications among a quorum of the board or the full board such as reply all responses are restricted in compliance with the state’s Open Meetings Law.
Howard Community College’s
**Dragon Principles**

We promise to help our students, employees, and community members “get there from here.”

**We pledge to...**

- Be friendly
- Be helpful to our students and community
- Be considerate of each other

And we pledge to...

**Work with Elected Officials and the Community**
February 2, 2012
8:30 a.m.
The Rouse Company Foundation
Student Services Hall – RCF-120B

1. Update on the Legislative Session of the Maryland General Assembly
2. Budget Development Dates
3. Award Nominations
4. Student Advocacy Day

This is the last meeting of the legislative and community relations committee scheduled for FY12.
1 – Update on the Legislative Session of the Maryland General Assembly

Background: The 429th session of the Maryland General Assembly began on Wednesday, January 11, 2012. The state faces a $1.1 billion deficit. As such, tax proposals will dominate the next four months of the session.

Governor O'Malley’s proposed budget was presented to the General Assembly on January 18, 2012. At this time, it appears that Howard Community College (HCC) received an increase of $8,416 from the state for its fiscal year (FY) 2013 operating budget, compared to that which was received from the state for operating funds in FY12. Proposed operating funds for FY13 total $12,589,715. HCC’s capital budget request remains intact for FY13. In the capital budget for FY13, HCC received $5,274,000 ($3,300,000 for completion of the health sciences building and $1,974,000 for campus-wide utility upgrades). Everything proposed is subject to approving votes in the Maryland General Assembly.

The governor’s capital authorization for FY13 includes a capital request for the community colleges (including Baltimore City Community College) totaling $44.4 million, which is far below the Capital Improvement Plan (CIP) of $80 million. With preauthorization set for FY14, this totals approximately $27 million. If the governor approves $37 million for the Cade colleges in FY14, this will leave $10 million for the community colleges submitting projects that year. Projects for FY14, however, total over $100 million.

Regarding the Cade formula, the governor increased the base formula funding to $199,172,005. All colleges will then see an increase in state funding, provided that counties meet the Maintenance of Effort (MOE) requirement. The Keep Community Colleges Affordable grant was reduced to $2.5 million; this is tied to keeping tuition increases to three percent or less.

MACC continues to analyze a potentially significant shortfall in teachers’ retirement funding. The governor is proposing a shift of $239 million in pension costs to the counties in FY13. He proposes to mitigate this with some tax changes to cap deductions and other changes that could raise taxes for those living in Maryland. According to the governor’s budget book, teachers’ retirement funds to community colleges will be reduced by $9.5 million, in the absence of any offsets.

The following lists are the standing committee assignments for the 2012 legislative session as announced by Senate President Thomas V. Mike Miller, Jr. Those elected officials representing Howard County have been bolded and underlined.
Key Senate Standing Committees and Subcommittees

Budget and Taxation Committee (B&T)
Chair: Edward J. Kasemeyer
Vice Chair: Nathaniel J. McFadden

- David R. Brinkley
- Richard F. Colburn
- Ulysses Currie
- James E. DeGrange, Sr.
- George C. Edwards
- Verna L. Jones-Rodwell
- Nancy King
- Richard S. Madaleno, Jr.
- Roger P. Manno
- Douglas J.J. Peters
- James N. Robey

Capital Budget Subcommittee
Chair: James E. DeGrange, Sr.
Vice Chair: Douglas J.J. Peters

- Richard F. Colburn
- Ulysses Currie
- George C. Edwards
- Nancy J. King
- Nathaniel J. McFadden

Education, Business and Administration Subcommittee
Chair: Richard S. Madaleno, Jr.

- David R. Brinkley
- Ulysses Currie
- Nancy J. King

Health and Human Services Subcommittee
Chair: James N. Robey

- Roger Manno
- Nathaniel J. McFadden
- Douglas J.J. Peters

Pensions Subcommittee
Chair: Verna L. Jones-Rodwell

- David R. Brinkley
- Ulysses Currie
- George C. Edwards
- Richard S. Madaleno, Jr.
- Nathaniel J. McFadden
- James N. Robey

Education, Health and Environmental Affairs Committee
Chair: Joan Carter Conway
Vice Chair: Roy P. Dyson
Education Subcommittee
Chair: Paul G. Pinsky

Joanne C. Benson  Edward R. Reilly
Bill Ferguson  Jim Rosapepe
Karen Montgomery  Bryan W. Simonaire

Finance Committee
Chair: Thomas M. Middleton
Vice Chair: John C. Astle

Rob Garagiola  James N. Mathias, Jr.
Barry Glassman  C. Anthony Muse
Delores G. Kelley  E. J. Pipkin
Allan H. Kittleman  Catherine Pugh
Katherine Klausmeier

Health Subcommittee
Chair: Rob Garagiola

John C. Astle  James N. Mathias, Jr.
Delores G. Kelley  E.J. Pipkin
Allan H. Kittleman

Key House Standing Committees and Subcommittees

Appropriation Committee
Chair: Norman H. Conway
Vice Chair: James E. Proctor, Jr.

Susan L. M. Aumann  Barbara A. Robinson
Gail H. Bates  Theodore J. Sophocleus
Wendell R. Beitzel  Nancy R. Stocksdale
John L. Bohanan, Jr.  Kathryn Y. Szeliga
Galen R. Clagett  Mary L. Washington
Steven J. DeBoy, Sr.  John F. Wood, Jr.
Adelaide C. Eckardt  Craig J. Zucker
Tawanna P. Gaines  Heather R. Mizeur
Recommendation

This item is for information only and requires no action.
2 – Budget Development Dates

**Background:** The following are key dates related to the budget development and approval process for Howard Community College’s (HCC) fiscal year (FY) 2013 budget.

*January 18*
Governor O’Malley introduced the state budget

*January 25*
Howard Community College Board of Trustees approves preliminary budget to go forward to the Howard County Executive

*Mid-February*
HCC budget is submitted to the County Executive

*March 14*
County Executive Budget Hearing

*Mid-April*
County Executive introduces his budget to the Howard County Council

*April 25*
HCC Board of Trustees reviews and approves proposed changes to HCC’s FY13 budget

*Late April to Early May*
County Council reviews HCC’s budget

*May 12*
County Council public hearing on HCC capital and operating budget

*May 23*
County Council approves all county budgets
County Council has the authority to reduce the college’s budget; it cannot increase the college’s budget.

*May 23*
HCC Board of Trustees approves HCC’s final FY13 budget if the County Council changes the County Executive’s proposed budget

**Recommendation**

This item is for information only and requires no action.
3 – Award Nominations

**Background:** The board of trustees has three awards that it presents to members of the Howard County community. The legislative and community relations committee is charged with working in conjunction with the college administration to recommend candidates to receive these awards to the full board for consideration. The criteria for these awards are outlined below. The enclosed document provides suggestions for potential awardees from the college administration.

**Honorary Degrees**
- Recognizes a significant period of extended service to Howard Community College (limit two per year)
- Presented at Commencement

**Trustees’ Award**
- Presented for accomplishment or contribution to the college that year
- To be presented at the beginning of the lunch portion of spring convocation scheduled for May 21, 2012

**Clark Medal**
- Recognition of a lifetime of achievement and service to HCC and the community
- The medal does not have to be awarded annually – only on the occasions when a particularly special person comes along who has earned it.

The list of previous award recipients follows this item.

**Recommendation**

The administration recommends that the committee determine candidates for the various awards. Potential candidates will be brought to the full board for consideration.
Honorary Degree Recipients

2001
Leola Dorsey
Celonia Walden

2002
Dorothy Craft
Delroy Cornick (posthumous)

2003
Peter Horowitz
H. Elizabeth Horowitz
Frederick A. Schoenbrodt, D.D.S
Frederick K. Schoenbrodt (posthumous)

2004
Patty Rouse
Senator James Clark
Jon Files
Joan Athen (approved to receive, but her position disqualified)

2005
Joan Athen (approved to receive, but unable to attend)
Gertrude Crist
Dr. Edward Cochran
Raymond S. Wacks

2006
Joan I. Athen
James R. Moxley, Jr.
Richard B. Talkin, Esq.
Scott Caplan (posthumous)

2007
Joanne Davis
Michael Davis
Senator Barbara Mikulski

2008
Jill McCuan (approved to receive in 2007, but unable to attend so awarded in 2008)
Pat McCuan (approved to receive in 2007, but unable to attend so awarded in 2008)

2009
Congressman Elijah Cummings

2010
P. Michael Nagle

2011
Steve Sachs
Dick Story

Clark Medal Recipients

2007 - Padraic Kennedy
2008 - Leola Dorsey (posthumous)

2009 - Jim & Dessie Moxley
2010 - Dr. Edward Cochran

Trustees’ Award for Outstanding Service to Howard Community College Recipients

2003 - Anthony Deering (awarded 1/29/04)
2004 - (no recipient)
2005 - Ed Waddell
2006 - (no recipient)
2007 - Mary Armiger
Abby Glassberg
Barb Van Winkle

Mary Ann Scully (awarded in 2008)

2009 - (no recipient)
2010 - The Doetsch Family

2011 – Robert Jeffrey
Eric Stein

Prior to the establishment of the “Trustees’ Award for Outstanding Service to Howard Community College,” a community member was given a “Gay C. Heitlinger Award.” These people are the recipients of that award:

1978 - Fred K. Schoenbrodt
1979 - Gloria Herrera
1980 - William Staewen
1981 - (no recipient)
1982 - Andrew N. Adams, Jr.
1983 - John C. (Jack) Whiteside
1984 - James Clark, Jr. (Senator)
1985 - (no recipient)
1986 - John M. Hamilton
1987 - John W. Sundstrom
1988 - Leola Dorsey
1989 - Ruth Keeton and Celonia B. Walden
1990 - Dorothy A. Baker
1991 - (no recipient)
1992 - (no recipient)
1993 - James Rouse (selected but not awarded until the fall of 1995)
1994 - William Manning (posthumous)
1995 - Evelyn Bolduc (Grand Prix reception)
1996 - Mary Armiger (nominated, but not awarded)
1997 - (no recipient)
1998 - Jon Files
1999 - Ginni Dreier and Charles I. Ecker
2000 - Peter Horowitz
2001 - Richard McCauley
2002 - Hunan Manor Restaurant (3/17/03)
4 – Student Advocacy Day

**Background:** Student Advocacy Day is scheduled for Thursday, February 9, 2012. Dr. Cindy Peterka, vice president of student services, and Llatetra Brown, director of student life, are coordinating three teams of Howard Community College (HCC) students, confirming meetings with elected officials, and preparing logistics. Fifteen students from each of the 16 Maryland community colleges will participate in Student Advocacy Day.

Nancy Gainer, executive director of public relations and marketing, and Ms. Brown will hold two briefing sessions for student participants, in order to prepare them to engage elected officials about the college’s needs. The students will also receive talking points via an updated Maryland Association of Community Colleges (MACC) Fact Sheet, which was developed by HCC’s public relations and marketing department.

HCC students will meet with the following elected officials:

- Delegate Gail Bates
- Delegate Elizabeth Bobo
- Delegate Steven DeBoy
- Delegate Guy Guzzone
- Senator Edward Kasemeyer
- Senator Allen Kittleman
- Delegate James Malone
- Delegate Warren Miller
- Delegate Shane Pendergrass
- Senator James Robey
- Delegate Frank Turner

All HCC student advocacy efforts will be posted on the college’s Facebook, and targeted students will be encouraged to Tweet about their experiences throughout the day, as well as “friend” elected officials on their respective Facebook pages. Two HCC students will also be identified to write reflective editorial pieces about their experiences during Student Advocacy Day; one piece will be submitted to *The Baltimore Sun* and the other will be submitted to the *Columbia Flier*.

The public relations affinity group for the 16 community colleges will promote Student Advocacy Day via the MACC website, MACC blog, e-blasts, Facebook, as well as media pitching.

**Recommendation**

This item is for information only and requires no action.