Board of Trustees’
Legislative Committee Meeting
Materials

November 16, 2006
Schoenbrodt Boardroom – 8:30 am
1. Board members practice respectful dialogue that serves the best interests of the college.

2. Each board member works to integrate servant-leadership into the board culture.

3. Each board member has the opportunity to speak uninterrupted.

4. Board members come prepared – board chair needs to understand what is required and set time and material appropriately.

5. Board chair acts as caretaker for the board – acts as filter, evaluates agenda for time well spent.

6. Board chair speaks for the board to the media.

7. Consent materials are available 10 days in advance; remaining board materials are available seven days in advance.

8. Board members should route any requests for additional information to the board chair or the president at least two business days prior to the board meeting.
Howard Community College’s Dragon Principles

We promise to help our students, employees, and community members “get there from here.”

We pledge to...

Be friendly
Be helpful to our students and community
Be considerate of each other

And we pledge to…

Fire It Up!
Board of Trustees
Legislative Committee

November 16, 2006
8:30 am
Administration Building
Schoenbrodt Boardroom - A225

1. Review of the Howard Community College Legislative Agenda
2. Howard Community College Legislative Reception
3. National Legislative Summit
4. Student Advocacy Day
5. Other
1 – Review of the Howard Community College Legislative Agenda

Background

The final draft version of the FY08 legislative agenda follows this item for the consideration of the committee.

Recommendation

The administration requests that the committee adopt this legislative agenda and forward it to the full board for approval.
INTRODUCTION

Howard Community College (HCC) is a dynamic, thriving, and growing institution that is integral to the success of Howard County. New campus facilities and quality academic programs are key factors that contribute to making HCC the college choice for many Howard County residents. This fall, 30 percent of the graduating class of the Howard County Public School System (HCPSS) applied to HCC, and almost 25 percent have enrolled. Last fall, 22 percent of the HCPSS graduating class enrolled at HCC.

Credit enrollment at HCC in the fall of 2006 was almost 7,200 students. This figure represents a 5 percent increase from last fall. Noncredit enrollments have surpassed 15,000, with programs being offered in a variety of areas including motorcycle safety, summer programs for elementary to high school students, industry certification courses, and customized training for Howard County businesses.

The Laurel College Center, operated jointly with Prince George’s Community College (PGCC), continues to be a marked success. Designated as a regional higher education center by the Maryland Higher Education Commission (MHEC), the center is proud to provide associate, baccalaureate, and master’s degree programs through HCC, Prince George’s Community College, Towson University, University of Maryland University College, and the College of Notre Dame of Maryland.

The Belmont Conference Center provides unparalleled opportunities for HCC’s culinary and hospitality management students. These popular programs are well-enrolled and allow students to learn skills necessary for professional and management level positions in the hospitality industry (a critical workforce shortage area throughout Maryland, as recognized by the Maryland Department of Business and Economic Development).

HCC’s Charles I. Ecker Business Training Center, located in the Gateway building with its professional meeting spaces and computer labs, is a resource for
the local business community to meet and train so that they can continue to be regional, national, and international leaders in their respective industries.

HCC is an institution that strives for excellence. It is committed to continuous quality improvement, and has adopted the Baldrige framework to measure and improve performance. HCC won a Bronze Maryland State Quality Award in both 2002 and 2003 and has also received the Senator Paul Simon Award for Campus Internationalization. The only community college in the nation with a professional equity theater in residence, Rep Stage productions have been awarded multiple Helen Hayes Awards.

HCC works in concert with the Maryland Association of Community Colleges (MACC) and the other fifteen community colleges in the state to pursue a state-focused legislative agenda that collectively addresses the needs of Maryland’s community colleges. Over 120,000 students enroll in credit classes at community colleges across the state and another 350,000 enroll in continuing education classes. HCC encourages the Maryland General Assembly and the executive branch of state government to support the priorities developed by MACC. Statewide and local priorities of special concern to HCC are outlined in this legislative agenda.
Operating Budget

Position: Support funding for HCC at the state level through full funding of the Cade community college funding formula and through county appropriations at the local level.

HCC receives funding for its operating budget from several sources: 15 percent comes from the state of Maryland, 31 percent comes from Howard County, and 34 percent comes from tuition and fees paid by students, 20 percent is from other sources such as auxiliary enterprises, which support themselves.

Last year, great strides were made at the state level augmenting the Cade funding formula in order to better support community college students. Legislation was passed by the Maryland General Assembly and signed by the Governor increasing the percentage of funding community colleges receive relative to the appropriation given to Maryland’s public four year schools. For FY08, this percentage-funding tie is set by statute at 25.5 percent. This .5 percent increase from last year, coupled with an increase in the appropriation of the four-year schools, means that HCC will see an increase of about $1.7 million in FY08 over FY07. **HCC requests that the state fund the Cade funding formula for FY08 at the statutory prescribed level of 25.5 percent of the funding for the four-year public colleges.**

This increase will be critical in helping HCC serve students. In fact, over a recent five-year span (from FY00 to FY05) state and county funding per student at HCC was essentially flat.

On the county level, the HCC budget request is still being formulated. When the request is finalized, it will be forwarded to the county.

Access and affordability of higher education are directly associated with the level of state and county operating funding. Strong operating support from the state and county, coupled with prudent fiscal management by HCC, helps to keep student tuition as affordable as possible.
Capital Budget

Position: Support funding of HCC capital projects

HCC’s partnership with state and local government has led to an unprecedented and much needed capital improvement initiative on campus. The opening of the English, language, and business (ELB) building and the Peter and Elizabeth Horowitz Visual and Performing Arts Center, provides state of the art facilities to serve students. The opening of the student services building in early 2007 will provide another much-needed addition to the campus.

Despite these construction projects, HCC is still experiencing a shortage in space and parking. In fact, a recent study conducted by the Maryland Department of Legislative Services shows that HCC has the greatest unmet space need based on state facilities guidelines of all 16 community colleges. A thorough narrative and justification of HCC’s capital request is included with this legislative agenda.

Laurel College Center

Position: Support state funding for the Laurel College Center

The Laurel College Center (LCC) was formed as a partnership between Prince George’s (PGCC) and Howard (HCC) Community Colleges in 2001. The center has expanded educational opportunities to many residents in the Laurel region. PGCC, HCC, and four-year partners including Towson University, University of Maryland University College, and the College of Notre Dame of Maryland, offer more than 120 sections of credit courses in which students can receive degrees in business administration, general studies, criminal justice, and applied information technology. More than 100 job-training and workforce-development courses are also offered at Laurel.

Overall, enrollments at Laurel are strong. In fall 2006, there were 764 credit students and 1,169 noncredit students enrolled in courses offered by HCC and PGCC. Enrollments in programs offered by the four-year partners total 78 students.

At its inception, the center was fully funded by both Prince George’s and Howard Community Colleges. In the summer of 2005, the first direct appropriation of $100,000 was provided by the state to support LCC. Directed by Joint Chairmen’s Report language, MHEC conducted a study in the fall of 2005 to develop an equitable, consistent, and ongoing funding strategy for all regional higher education centers in the state. This study helped lead to another $100,000 in the FY07 budget for Laurel. This funding has allowed HCC and PGCC to create strong agreements with four-year partners, and has helped drive enrollment increases.
Continued state support will help continue this momentum. **HCC requests support of $711,118 in state funding for the Laurel College Center in the FY08 state operating budget.** This figure is based on a funding target developed by an MHEC working group last year, which takes into account a level of base funding for each regional higher education center as well as enrollments.

**Student Financial Aid**

**Position: Support funding for financial aid**

Howard Community College works diligently to make college affordable for students. There are federal and state financial aid programs, funds set aside from the college’s operating budget, and donations from individuals and foundations that provide students financial support for college. Even with this support, many students still have financial need.

In FY06, about one-third of all HCC students received some form of financial aid totaling $6.7 million. This aid helps to offset expenses for tuition, fees, books, supplies, child care, and other educational expenses. Even with this aid, many students still have unmet needs that make it difficult for them to afford college.

Because of this continuing need, **HCC asks that the state continue to make funding for financial aid, particularly need based aid, a priority in the state budget.**

**Teacher Education**

**Position: Support the role of community colleges in teacher education**

To address the teacher shortage crisis in Maryland, community colleges developed a new degree program, the associate of arts degree in teaching, which is offered at Howard Community College. This program is designed to provide seamless articulation into four-year teaching programs and get highly qualified teachers into the classroom. In addition, through HCC’s partnership with Towson University at LCC, HCC students may articulate their programs and earn a bachelor of arts degree in elementary education and special education from Towson. Community colleges are also well positioned to provide the education needed by adult career changers who want to become teachers in our schools. MSDE has determined to end the community college’s role in working with career changers in 2009. **Considering this workforce crisis, HCC would like to maintain an active role in preparing Maryland’s teachers.**
INTRODUCTION

Due to consistent enrollment growth experienced by Howard Community College (HCC) over the last decade, the college must expand its physical space and renovate its existing buildings to accommodate new students.

State space guidelines assist in determining which higher education space needs are eligible for capital funding. The space allocation guidelines are used to compute a college’s maximum allowance for each type of space listed in the national Higher Education General Information Survey (HEGIS) space classification system.

Based on the state’s capital space allocation guidelines, the college is eligible for the new buildings proposed in the capital budget. In fact, **even with the inclusion of the three newest HCC buildings, the college continues to show a projected ten-year deficit of 252,481 net assignable square feet (NASF)**. The Maryland Department of Legislative Services’ analysis of the FY07 Maryland executive budget includes a comparison of total net assignable square feet at Maryland community colleges. This calculation shows that HCC has only 59.19 percent of its academic space needs. No other community college in Maryland has a larger gap between its current physical space and its academic need.

The college’s large space deficit emphasizes the seriousness of the campus deficiencies. HCC’s capital needs are urgent and critical. In order to continually carry out the mission and vision of the college, the proper infrastructure must exist. This means that current facilities must grow to support the college’s customers — the citizens of Howard County.
Renovations to Vacated Student Services Areas – L and ST Buildings

Description
After the space that is currently occupied by the student services area is vacated in spring 2007 for the new student services building, renovations will need to occur in the James Clark, Jr. Library, student activities (SA), and science and technology (ST) buildings to provide new classroom space and adequate office space for the remaining staff and faculty. The vacated space totals 26,218 NASF. The first project is the James Clark, Jr. Library building renovations, followed by the renovations to the ST and SA buildings. The second floor of the library building, which houses the library and learning centers, will undergo modifications to allow for improved computer access and to accommodate other technological advances that are currently used in the learning resource center spaces.

The project is proposed to correct several facility needs, which include: (1) the renovation of the vacated space following the move into the new student services building; (2) the expansion of the science and technology disciplines including life sciences, wireless technology, biomedical engineering, engineering transfer, and photonics; (3) the necessary improvements to the library and cultural center; (4) the consolidation of instructional areas; (5) the consolidation of administrative spaces and functions; and (6) the upgrading and/or replacement of building systems including Federal Pacific Energy equipment, HVAC, electrical, telecommunications, ADA accessibility, security structures, restrooms, and elevators.

Justification
The college needs to renovate the vacated areas of the campus to provide additional classroom space for new and expanded course offerings as well as improved offices and student services areas. Clark building renovations will be required to ensure that the library continues to provide quality services to the college community and to the community at large, including online access to library services.

State Request: $7,110,000
County Request: $7,110,000
Medical Careers (Health Sciences) Building

Description
The purpose of this project is to design and construct a 95,000 gross square foot medical careers building. Of the nine instructional divisions at the college, the health sciences division has seen the most dramatic increase in enrollment over the last decade. This new building will provide the facilities necessary to prepare students for a career in health sciences.

The proposed facility will provide space necessary to support the health sciences, such as nursing, cardiovascular technology, and others as described below. It will provide the needed instructional lab space and related administrative support functions. Specific areas include classrooms, lecture hall, meeting room, general class labs, specialized class labs, administrative areas, faculty offices, and building support areas. It will also house a central utility plant that will provide the physical connectivity of utilities and allow for future expansion and development of the south end of campus, as detailed in the college’s ten-year facilities master plan.

Justification
Based on the current and projected headcount in the health sciences programs, existing facilities are severely inadequate. The college must expand its physical space and renovate its existing buildings and utility services in order to accommodate its students.

Maryland projects the greatest job-growth in the nursing and allied health fields. The supply of graduates from Maryland postsecondary healthcare programs was less than 60 percent of the occupational demand projected. The gap between demand and supply continues for the top demand healthcare occupations. (Report of Maryland’s top demand healthcare occupations – projected demand and reported supply provided by Maryland higher education institutions, February 12, 2004)

Maryland is in the midst of an unprecedented nursing crisis. The Maryland Department of Health and Mental Hygiene has designated both licensed practical nurse (LPN) and registered nurse (RN) personnel as health occupation shortage areas.

In 2005, the vacancy rate for registered nurses in Maryland was 14.5 percent, indicating a shortage of approximately 18,000 RNs. The rate for LPNs was 13.1 percent. The University of Maryland, Baltimore’s Center for Health Workforce Development predicts that Maryland’s unfilled need for nurses will continue to hover around 17,000 through 2012.

Currently, the health sciences division offers programs including cardiovascular technology, healthcare, health education, physical education and wellness, and nursing. Enrollments over the last nine years have increased dramatically, showing a 29 percent increase in nursing disciplines, and a 75 percent increase in cardiovascular programs.
Two new programs were added to the college's curriculum: (1) a mid-year admissions nursing program; and (2) an accelerated twelve-month associate degree in nursing program. In addition, the college maintains an articulation agreement with Anne Arundel Community College for its radiologic technology (RT) program. Currently, students complete all general education requirements at HCC, attend lectures and laboratory facilities located at Anne Arundel Community College, and perform their clinical experiences in the Howard County region. However, as Anne Arundel continues to expand its program, it will no longer be able to accommodate HCC students. It is imperative that HCC have the facilities for a fully functioning radiologic technology program on campus. Over 200 students have declared RT as their major and are working to satisfy the minimum requirements for the program. Having the facilities to educate these students, who will go on to jobs in a much needed career field, is important for the community.

Howard Community College also offers noncredit continuing education allied health training for those students who either want to begin a career in healthcare or require continued education to maintain professional status. Courses include certified nursing assistant (CNA), phlebotomy technician training, pharmacy technician training, and refresher nursing. Classes are also offered in CPR training for various age groups, emergency medical technician (EMT) to CNA transition, advanced patient care skills, medicine aide, phlebotomy skills for nurses, registered nurse case manager delegating for assisted living, introduction to dental assisting, and prescription compounding for pharmacy technicians, not to mention a variety of healthcare office skills classes. Most of these students receive either continuing education units (CEU’s) or American Nursing Association contact hours, which are essential for certification and licensure. This division frequently co-sponsors with the Maryland Department of Health and Mental Hygiene in offering professional training for employees and healthcare professionals who need updates in specific topics and also provides customized training for healthcare providers. In FY06 there were approximately 3,000 enrollments in noncredit allied health courses, which equated to over 150 FTE.

State Request: $1,607,000
County Request: $1,607,000
Renovations to “A” Building Instructional Space/Smith Theatre

Description
This project will design and renovate the “A” building and Smith Theatre of 32,700 net assignable square feet and 51,750 gross square feet. This renovation will complete the necessary modifications needed for the media arts area. The media arts will consolidate to vacated areas in the existing “A” building. The entrance to the building will be planned with aesthetics in mind, and allow for the gathering of people as well as easy access for handicapped individuals.

Now that the visual and performing arts programs can be moved to the Horowitz Center, the college needs to renovate the vacated areas to provide additional classroom space for expanded course offerings and address enrollment growth. These renovations include the development of the media wing, the television studio, the expansion of senior administration areas, the Smith Theatre and lobby, and the remaining arts and humanities spaces.

The Media Wing – will include video production, mass media, film, and public speaking. Facilities will specifically support the individual requirements of these specialized instructional disciplines. This wing will include video production, screening, and television studio space.

Senior Administration Areas – these minor modifications include the expansion of some areas to accommodate current and projected staff needs. Many offices are showing significant deficits in office space, meeting rooms, and storage areas.

Smith Theatre and Arts and Humanities Areas – the areas associated with the Smith Theatre will be renovated and strategically planned in coordination with the Horowitz Center. These spaces include support rooms, storage, concessions, ticket offices, drafting rooms, theatre assembly areas, control rooms, and dressing rooms.

Entrance and Lobby Development – The Smith Theatre lobby will be strategically planned with the inclusion of the Horowitz Center. Special consideration will be given to the design and modifications necessary to connect the Smith Theatre lobby and the Horowitz Center.

Justification
In addition to the need for more space, the current media facilities are extremely inadequate. All media teaching facilities have been adapted from space originally designed for other purposes. The result is that none of the teaching facilities in the existing building are adequate; especially in the areas of soundproofing, room size and ceiling height, and quality and control of lighting. In order to provide the appropriate facilities for video production, mass media, film, public speaking, and other media instruction, renovations are essential.

County Request: $2,790,000
State Request: $790,000
**Safety, Compliance, and Facility Renewals**  
*(Formerly Campus-wide Systemic Renovations)*

**Description**  
This project was formerly known as campus-wide systemic renovations. Over the last decade, the project has evolved to much more than merely improvements to the college’s physical plant. Recently, the state transitioned from the Building Officials and Code Administrators (BOCA) building code to the 2000 International Building Code (IBC), while the county has adopted the 2003 IBC. With the implementation of new state and county codes, stringent ADA compliance, and critical deferred maintenance and facility renewals, this project has been appropriately renamed.

Below are the necessary projects for compliance with current safety standards, building codes, and deferred maintenance:

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phased installation of campus-wide security access/camera control system/re-keying</td>
<td>270,000</td>
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<tr>
<td>ADA renovations</td>
<td>71,000</td>
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<tr>
<td>Phased public restroom upgrades</td>
<td>108,000</td>
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<tr>
<td>Phased deferred maintenance per building assessment study</td>
<td>312,000</td>
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<tr>
<td>Carpeting replacements</td>
<td>86,000</td>
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<tr>
<td>Interior improvements (classrooms, offices, and other)</td>
<td>135,000</td>
</tr>
<tr>
<td>Landscape plan development</td>
<td>100,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,082,000</strong></td>
</tr>
</tbody>
</table>

**County Request:** $1,082,000
Telecommunications Upgrades

Description
The college's computer cable infrastructure in each existing building needs to be evaluated and replaced to meet current industry standards. Cabling management systems should be installed in the ceilings and old cabling discarded. Blown fiber conduit should be installed to provide fiber connectivity within the buildings to meet future network capacity for video, voice, and data communication to classrooms and offices.

Justification
The campus has grown significantly to accommodate the college's enrollment growth, and information technology modifications and upgrades are necessary components of campus development. Technology is having, and will continue to have, a significant impact on academic programs, academic and student services, and institutional support.

As institutions seek to link technology and capital planning, two important trends affect the quality of the learning environment and the fiscal efficiency of the college. First, the introduction of new technologies into the learning environment, and second, the urgency to upgrade technology while dealing with dated buildings, deferred maintenance, overcrowding, and new accessibility requirements. The integration of technologies within facilities is a complex and expensive endeavor that must be a continual focus of the institution and policy makers.

County Request: $300,000
Parking Garage

Description
The original parking lot planned as part of the Horowitz Center consisted of a 300 space surface lot. After a thorough analysis of the campus land plans, future building sites, and forest conservation and wetlands restrictions, the college determined that construction of a parking deck was more feasible than additional surface lots. Due to the severe parking shortage on campus, a 518 space parking garage is being requested.

Justification
One of the most critical areas of concern on campus is the parking shortage. Even after the completion of the college's first parking garage, the college's parking deficit remains at 1,304 spaces. With consideration of future infrastructure and campus expansion, the college must address its parking issues.

County Request: $5,830,000
Community College Bond: $5,830,000
Campus Roadways

Description
Since construction began in 2001 on the English, language, and business (ELB) building, the college’s roadways have endured significant abuse by construction vehicles, in addition to the everyday wear and tear from the college community. The revised facilities master plan recommends a new campus road layout that keeps automobile traffic on the periphery of the campus, leaving a green, car-free learning environment. Pick-up and drop-off points are planned along with new transit patterns to keep the buses from traveling through the parking lots. Improvements to the service road behind the ELB as well as modifications to the traffic circle are the most immediate needs. The circle must be reconstructed in accordance with county design standards for a single-lane roundabout with mountable curbs enabling movement of buses and trucks.

Justification
As the campus has grown to accommodate the college’s significant enrollment growth and three new buildings were designed and built, the college’s roadway infrastructure has not kept pace with the new construction. With the severe parking shortage on campus, the college recently constructed a 500 space parking garage. In addition to this garage, the college is proposing the eventual construction of two more parking facilities. The inclusion of parking garages on campus, as well as the new building construction, requires the college to upgrade its campus roadways and address necessary changes to vehicular and pedestrian traffic patterns. The college must upgrade its campus roadways to provide safe driving and pedestrian conditions, and address state and local codes and compliance.

County Request: $520,000
Children’s Learning Center

Description
This project is included to support the Teacher Education, Early Childhood Education, and Early Childhood Development programs. The original Children’s Learning Center (CLC) was constructed with an area consisting of approximately 4,400 square feet of “shell space.” The proposed renovation will complete the unfinished shell space and provide the addition of interactive instructional teaching labs. The college is seeking funds to complete the shell space as instructional areas for the programs mentioned above.

Justification
This 12,000 gross square foot CLC has maintained the shell space area since its inception in 2000. With the significant space deficit in classrooms and labs on campus, it is crucial to finish this space and utilize all areas of the college. Currently, the state does not fund space associated with revenue generating child care centers. However, with the academic component associated with this space and the current total classroom and lab deficit, the college is pursuing state and county assistance to finish this area for academic use. The current problems include insufficient space for instructional teaching laboratories, and inadequacy of facilities related to ineffective design of labs to support collaborative and interactive learning. It is imperative to renovate the shell space in order to address the expected enrollment growth, expansion of program offerings, increased use of specialized learning environments and instructional delivery, and commitment to growth in the teacher education and early childhood education programs.

State Request: $32,000
County Request: $32,000
Athletic and Fitness Center and Fields Renovations

Description
The renovations to the HCC athletic facilities have been underway since FY01 and have been funded by a combination of state, local, and community donations. For FY08, HCC is requesting funds for phase 6 of this project, which will provide installation of exterior lighting for the soccer and lacrosse fields, necessary utilities, and additional perimeter fencing that needs to be installed around the athletic fields.

Justification
It was essential to modify and upgrade the current athletic facilities in order to properly serve the credit and credit-free programs, the college community, and the citizens of Howard County. The facilities are used seven days a week by the college and extensively by community groups.

The demand for sports programs has increased as the full-time student population has grown. The improved athletic facilities have allowed HCC to successfully participate in collegiate athletics. HCC has placed in the top ten in the nation in track and cross-country, women’s soccer, and lacrosse. Women’s soccer placed third at the nationals in 2003 and HCC track coaches were selected as national coaches of the year by the National Junior College Athletic Association in 2004.

State Request: $350,000
County Request: $750,000
Belmont Conference Center

Description
Established in 1738, the Belmont estate in Elkridge is an historic treasure. Since 1964, when two Washington-based organizations established and operated the Belmont Conference Center, the estate began taking on a new legacy of enriching the professional and personal growth of citizens through corporate and association conferences, special events, and family gatherings. Today, Belmont’s dual roles are intertwined. The historic preservation of Belmont is dependent on its successful operation as an educational and cultural center. Retiring the debt associated with its purchase will allow the activities at Belmont to strongly support students and the community, and preserve this venue for future generations of Howard County. HCC requests state funding to help retire this debt.

Justification
Belmont currently offers accommodations for conferences, weddings, and retreats. The Howard Community College Educational Foundation, Inc. (HCCEF), as landlord, plans to continue to operate Belmont as a conference center and has entered into an agreement, with the college as tenant, to manage and run the property. The college has integrated its current hospitality management program into Belmont’s ongoing operations and plans to offer its culinary arts program at the center once a teaching kitchen is built. By supporting Belmont’s business objectives and Howard Community College’s educational goals, Belmont will continue to serve the community and also offer a unique experience for the college’s students.

State Request: $2,605,000
County Request: $2,605,000
2 – Howard Community College Legislative Reception

Background

Traditionally, Howard Community College (HCC) has hosted a breakfast in December for state and local elected officials. This year the format will be altered.

The event will run from 3:30 p.m. until 6:00 p.m. on Tuesday, December 5, 2006. After a tour of the student services building, the group will return to the Horowitz Center for a reception. Selected students will be invited to mingle with the elected officials and the college will share with the elected officials the HCC legislative agenda. Board members and senior HCC staff will also be invited to attend.

Recommendation

This item is for discussion only and requires no action.
3 – National Legislative Summit

Background

The preliminary agenda and registration materials for the 2007 Community College National Legislative Summit were included in the take home packet at the October 25, 2006, meeting of the board of trustees.

The meeting will be held at the Marriott Wardman Hotel in Washington, DC from February 12-14, 2007. The committee will discuss the logistics of HCC’s participation in this meeting, especially in identifying which members of the board will attend.

Recommendation

This item is for discussion only and requires no action.
4 – Student Advocacy Day

Background

Each February, community college students throughout Maryland gather in Annapolis for student advocacy day. The sixth annual Community College Student Advocacy Day is scheduled for Wednesday, February 14, 2007. This event is still in the early planning stages. Again this year, HCC will strive to have a strong student turnout for this event and will set up meetings with the entire Howard County delegation in Annapolis.

Recommendation

This item is for discussion only and requires no action.