The Board of Trustees of Howard Community College (HCC) met in regular session on Wednesday, December 9, 2015, in The Rouse Company Foundation Student Services Hall (room 401) at Howard Community College, Columbia, Maryland. Chair Edmund S. Coale, III brought the regular session to order at 6:03 p.m. Other board members present included vice chair Dennis R. Schrader, and trustees Mamie J. Perkins, Kevin F. Schmidt, and Courtney Watson. Kathleen B. Hetherington, secretary-treasurer, was also present. Trustee Kevin J. Doyle was absent.

1. Approval of December 9, 2015, Agenda

   A recommendation to approve the December 9, 2015, agenda, was moved by Trustee Schrader, seconded by Trustee Perkins, and unanimously approved.

2. Financial Statements

   The board was provided the October 2015 financials. This was an information item and required no board action.

3. Approval of Board Meeting Minutes

   A recommendation to approve the November 18, 2015, work, regular, and closed session minutes was moved by Trustee Doyle, seconded by Trustee Schrader, and unanimously approved.

4. Consent Items

   1. Proposed New Hires

      A recommendation to approve the consent items was moved by Trustee Perkins, seconded by Trustee Watkins, and unanimously approved.

Closed Session

The board chair read the following resolution to go into closed session.

   Whereas, the board of trustees of Howard Community College is authorized by Section 10-508 of the State Government Article of the Annotated Code of Maryland to conduct certain portions of its meetings in closed session.

   Now, therefore let it be resolved that the board of trustees of Howard Community College hereby conduct its meeting in closed session on December 9, 2015, at the conclusion of the regular meeting in The Rouse Company Foundation Student Services Hall, room 401, to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction and to
consider the acquisition of real property for a public purpose and matters directly related thereto, as permitted under Section 10-508 (a)(1)(i) and (3) and that such meeting shall continue in closed session until the completion of business.

During the closed session, the board received an update on personnel and real estate matters related to a consultant’s report and conducted the president’s mid-year review.

**Adjournment**

A recommendation to adjourn the regular session and go into closed session was moved by Trustee Watkins, seconded by Trustee Doyle, and unanimously approved.

The regular session was adjourned at 6:15 p.m.

The above constitutes the official minutes of the December 9, 2015, regular meeting of the Howard Community College Board of Trustees as approved on January 27, 2016, and is a true and correct copy of the same.

Kathleen B. Hetherington, secretary/treasurer
The Board of Trustees of Howard Community College (HCC) met in closed session on Wednesday, December 9, 2015, in The Rouse Company Foundation Student Services Hall (room 401) at Howard Community College, Columbia, Maryland. Chair Edmund S. Coale, III read the resolution below to enter into closed session at approximately 6:15 p.m.; the closed session commenced at approximately 6:15 p.m. Other board members present included vice chair Dennis R. Schrader and trustees Mamie J. Perkins, Kevin F. Schmidt, and Courtney Watson. Kathleen B. Hetherington, secretary-treasurer, and Lynn Coleman, vice president of administration and finance were also present. Trustee Kevin J. Doyle was absent.

Whereas, the board of trustees of Howard Community College is authorized by Section 10-508 of the State Government Article of the Annotated Code of Maryland to conduct certain portions of its meetings in closed session.

Now, therefore be it resolved, that the board of trustees of Howard Community College hereby conduct its meeting in closed session beginning on December 9, 2015, at the conclusion of the regular meeting in The Rouse Company Foundation Student Services Hall, room 401, to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction as it relates to the president’s mid-year evaluation and a consultant’s report, as well as the acquisition of real property for a public purpose and matters directly related thereto as it relates to a consultant’s report, as permitted under Sections 10-508(a)(1)(i) and (3) of the Annotated Code of Maryland and that such meeting shall continue in closed session until the completion of business.

During the meeting, the board of trustees received an update on a consultant’s report and related items regarding personnel and the acquisition of real property; and discussed the president’s mid-year evaluation.

The closed session was adjourned at 7:15 p.m.

The above constitutes the official minutes of the December 9, 2015, closed session of the Howard Community College Board of Trustees as approved on January 27, 2015, and is a true and correct copy of the same.

Kathleen B. Hetherington, secretary/treasurer