1. Board members practice respectful dialogue that serves the best interests of the college.

2. Each board member works to integrate servant-leadership into the board culture.

3. Each board member has the opportunity to speak uninterrupted.

4. Board members come prepared – board chair needs to understand what is required and set time and material appropriately.

5. Board chair acts as caretaker for the board – acts as filter, evaluates agenda for time well spent.

6. Board chair speaks for the board to the media.

7. Consent materials are available 10 days in advance; remaining board materials are available seven days in advance.

8. Board members should route any requests for additional information to the board chair or the president at least two business days prior to the board meeting.

9. Board members may utilize email to communicate individually; however, email communications among a quorum of the board or the full board such as “reply all” responses are restricted in compliance with Maryland’s Open Meetings Law.
Howard Community College’s
Dragon Principles

We promise to help our students, employees, and community members “get there from here.”

We pledge to...

Be friendly
Be helpful to our students and community
Be considerate of each other

And we pledge to…

Work with Elected Officials and the Community
Agenda
Board of Trustees
Legislative and Community Relations Committee

February 11, 2016
8:30 a.m.
The Rouse Company Foundation Student Services Hall
RCF-401

1. Update on the Legislative Session of the Maryland General Assembly
2. Budget Development Dates
3. Award Nominations
4. Student Advocacy Day

This is the last meeting of the legislative and community relations committee scheduled for FY16.
1 – Update on the Legislative Session of the Maryland General Assembly

Background: The 436th session of the Maryland General Assembly began on January 13, 2016. The Governor announced his fiscal year (FY) 2017 operating and capital budgets on January 20.

Under the FY17 state operating budget, the Governor allocated $234,375,190 to the 15 Maryland community colleges funded through the Cade funding formula, which excludes Baltimore City Community College. In years past, the Governor’s allowance was immediately reduced by SB172, the Budget Reconciliation and Finance Act (BRFA), but BRFA was not applied in the FY17 budget proposal. The Governor has funded the Cade formula in accordance with current Maryland statute, which is at 20.5 percent of per full-time equivalent granted to the four-year institutions. The result represents an overall increase of 5.2 percent for community colleges over FY16.

For Howard Community College, the FY17 proposed funding amounts to $17,411,556, which is an 11.04 percent increase over this current year’s budget. The increase amounts to $1,696,577.

The Maryland community colleges support the budget proposal from the Governor. At the same time, the colleges recognize that the funding formulas have been reduced $100 million since 2008. Over time, this has meant that students and local governments have had a greater burden of community college operating budget costs. The Maryland Association of Community Colleges (MACC) is requesting the funding of the CADE formula to bring it into full statutory intent, which is 29 percent, by 2020.

The original FY17 capital budget request for all Maryland community colleges, as originally presented by MACC, amounted to $124,092,000 in new construction and pre-authorized capital projects. The Governor’s FY17 recommendation is for $59,386,000, with pre-authorized FY18 funding of $45,817,000, FY19 pre-authorized funding of $13,492,000, and FY20 pre-authorization of $10,500,000. Last session, MACC expressed concerns about the reduction of the annual cap from $85 million to $60 million. The Governor’s FY17 capital budget recommendation follows the $60 million cap. For MACC, the concern is that because of the pre-authorized funding available for projects in future years along with the lower cap of $60 million, there will be little funding available for new projects.
The college has been recommended to receive $10,314,000 from the state for the preauthorized split-funded science, engineering, and technology (SET) building final construction funding.

Recommendation

This item is for information only and requires no action.
2 – Budget Development Dates

Background

The following dates are scheduled for the fiscal year 2017 budget season:

**January 20**
Governor introduces the operating budget

**January 28**
Board of trustees approves preliminary budget to go to the County Executive

**Mid-February**
Budget is submitted to the County Executive

**March 14**
County Executive budget hearing

**April 18**
County Executive introduces his budget to the County Council

**April 27**
HCC board of trustees reviews proposed changes to the FY17 budget

**Late April to Early May**
County Council reviews HCC’s budget

**May 13**
County Council public hearing for Howard Community College, the Howard County Public School System, and Libraries

**May 18 (if needed)**
County Council work session

**May 20**
County Council work session

**May 25**
County Council adopts all county budgets
May 27
Board of trustees approves final FY17 budget if the County Council changes the County Executive’s proposed budget

Recommendation

This item is for information only and requires no action.
3 – Award Nominations

**Background:** The board of trustees has three awards that it presents to members of the Howard County community. The legislative and community relations committee is charged with working in conjunction with the college administration to recommend candidates to receive these awards to the full board for consideration. The criteria for these awards are outlined below. A document with suggestions for potential awardees from the college administration is provided under separate cover.

**Honorary Degrees**
- Recognizes an exceptional scholarly, intellectual, or artistic achievement;
- Recognizes extraordinary service to the institution; and/or
- Recognizes outstanding contributions to the community
- To be presented at commencement; limited to two per year

**Trustees’ Award**
- Recognizes accomplishment or contribution to the college that year
- To be presented at the fall convocation

**Clark Medal**
- Recognizes a lifetime of achievement and service to HCC and the community
- The medal does not have to be awarded annually – only on the occasions when a particularly special person comes along who has earned it

The list of previous award recipients follows this item.

**Recommendation**

The administration recommends that the committee determine candidates for the various awards. Potential candidates will be brought to the full board for consideration at its February 24, 2016, meeting.
Honorary Degree Recipients

2001 - Leola Dorsey
       Celonia Walden
2002 - Dorothye Craft
       Delroy Cornick (posthumous)
2003 - Peter Horowitz
       H. Elizabeth Horowitz
       Frederick A. Schoenbrodt, D.D.S
       Frederick K. Schoenbrodt (posthumous)
2004 - Patty Rouse
       Senator James Clark
       Jon Files
       Joan Athen (approved, but her position disqualified)
2005 - Joan Athen (approved, but unable to attend)
       Gertrude Crist
       Dr. Edward Cochran
       Raymond S. Wacks
2006 - Joan I. Athen
       James R. Moxley, Jr.
       Richard B. Talkin, Esq.
       Scott Caplan (posthumous)

2007 - Joanne Davis
       Michael Davis
       Senator Barbara Mikulski
2008 - Jill McCuan (approved to receive in 2007, but unable to attend so awarded in 2008)
       Pat McCuan (approved to receive in 2007, but unable to attend so awarded in 2008)
2009 - Congressman Elijah Cummings
2010 - P. Michael Nagle
2011 - Steve Sachs
       Dick Story
2012 - Dan Friedman
       Dr. Charles Leonard
2013 - Vlad Marinich
       Mary Ann Scully
2014 - Robert Jeffrey
       Edward Waddell
2015 - Ronald Carlson
       Martha Matlick

Clark Medal Recipients

2007 - Padraic Kennedy
2008 - Leola Dorsey (posthumous)
2009 - Jim & Dessie Moxley
2010 - Dr. Edward Cochran
2011 - No recipient

Trustees’ Award for Outstanding Service to Howard Community College Recipients

2003 - Anthony Deering (awarded 1/29/04)
2004 - (no recipient)
2005 - Ed Waddell
2006 - (no recipient)
2007 - Mary Armiger (awarded in 2008)
       Abby Glassberg (awarded in 2008)
       Barb Van Winkle (awarded in 2008)
2008 - Mary Ann Scully
2009 - (no recipient)
2010 - The Doetsch Family
2011 - Robert Jeffrey
       Eric Stein
2012 - Del Karfonta
       Kevin Kelehan
2013 - Michael Drummond
       Dr. Patrick Huddie
       T. James Truby
2014 - Kenneth & Elizabeth Lundeen
       Sigma Alumni Chapter of Phi Beta Sigma
       Fraternity, Inc. – Roger Barnes, president
2015 - Christopher Marasco

Prior to the establishment of the “Trustees’ Award for Outstanding Service to Howard Community College,” a community member was given a “Gay C. Heitlinger Award.” These people are the recipients of that award:

1978 - Fred K. Schoenbrodt
1979 - Gloria Herrera
1980 - William Staewen
1981 - (no recipient)
1982 - Andrew N. Adams, Jr.
1983 - John C. (Jack) Whiteside
1984 - Senator James Clark, Jr.
1985 - (no recipient)
1986 - John M. Hamilton
1987 - John W. Sundstrom
1988 - Leola Dorsey
1989 - Ruth Keeton and
       Celonia B. Walden
1990 - Dorothy A. Baker
1991 - (no recipient)
1992 - (no recipient)
1993 - James Rouse (selected but not
       awarded until the fall of 1995)
1994 - William Manning (posthumous)
1995 - Evelyn Bolduc (Grand Prix
       reception)
1996 - Mary Armiger (nominated, but not
       awarded)
1997 - (no recipient)
1998 - Jon Files
1999 - Ginni Dreier and Charles I. Ecker
2000 - Peter Horowitz
2001 - Richard McCauley
2002 - Hunan Manor Restaurant (3/17/03)
4 – Student Advocacy Day

Background

The annual Student Advocacy Day will take place this year on Wednesday, February 10, 2016. Selected students from each community college in Maryland travel by bus to the Miller Senate Office Building in Annapolis to meet with legislators, discuss the transformative effect of community colleges, and request continued support during this budget year.

The day will kick off with a college rally followed by addresses from several elected officials, a message from the Presidents’ Council chair, and a student speaker. This year, Howard Community College (HCC) student Akbar Tolbert will be the student speaker. After hearing Akbar speak, students from each community college will meet in small groups with their respective senators and delegates.

HCC staff in the offices of student services and public relations and marketing work collaboratively on Student Advocacy Day by coordinating teams of students, organizing logistics and meetings with legislators, and training students in advance of the event. Students learn how to engage with their elected officials and how best to advocate for community colleges for the next fiscal year.

During the event, HCC staff and students, along with students and colleagues from across the state, will post their experiences on social media, using the hashtag #MDCCsWork to emphasize how community colleges prepare Maryland’s workforce of the future.

The theme #MDCCsWork is echoed in HCC’s legislative agenda for fiscal year 2017 – Discover the Future of Howard County at Howard Community College – which was shared with legislators during the legislative breakfast in November. It will be emphasized again during the student meetings with legislators, since all HCC students will be giving their legislators and/or staff another copy of the legislative agenda.

Recommendation

This item is for information only and requires no action.