Regular Session

The Board of Trustees of Howard Community College (HCC) met in regular session on Wednesday, June 1, 2016, in The Rouse Company Foundation Student Services Hall (room 401) at Howard Community College, Columbia, Maryland. Chair Edmund S. Coale, III brought the regular session to order at 8:50 a.m. Other board members present included Vice Chair Dennis R. Schrader and Trustees Kevin J. Doyle, Mamie J. Perkins, Kevin F. Schmidt, Felícita Solá-Carter, and Courtney Watson. Kathleen B. Hetherington, secretary-treasurer, also was present.

A. Approval of June 1, 2016, Agenda

Chair Coale asked for approval of the agenda.

A recommendation to approve the June 1, 2016, agenda was moved by Trustee Doyle, seconded by Trustee Solá-Carter, and unanimously approved.

B. Approval of Board Meeting Minutes

A recommendation to approve the minutes of the May 18, 2016, work, regular, and closed sessions was moved by Trustee Doyle, seconded by Trustee Schmidt, and unanimously approved.

C. Financial Statements

Lynn Coleman reviewed the financial statements for the period ending April 30, 2016.

The regular session adjourned at approximately 9:02 a.m.

Closed Session

D. Resolution for the Board of Trustees to Meet in Closed Session

Chair Coale read the following motion to enter into closed session:

Whereas, The board of trustees of Howard Community College is authorized by Section 10-508 of the State Government Article of the Annotated Code of Maryland to conduct certain portions of its meetings in closed session.

Now, therefore, be it resolved, that the board of trustees of Howard Community College hereby conduct its meeting in closed session beginning on June 1, 2016, at the conclusion of the brief regular session in The Rouse Company Foundation Student Services Hall Room RCF-401 “to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance
evaluation of appointees, employees, or officials over whom it has jurisdiction;” as permitted under Section 10-508(a)(1) of the Annotated Code of Maryland.

A recommendation to enter into closed session was moved by Trustee Perkins, seconded by Vice Chair Schrader, and unanimously approved.

E. President’s Evaluation

The board conducted the president’s evaluation.

F. Board Self-Evaluation

The board conducted its self-evaluation.

Retreat

The retreat convened at 11:15 a.m.

G. Policy Governance: The Role of the HCC Trustee

Dr. Patrick Huddie, partner, Westbury Group, LLC, and former HCC trustee, reviewed the principles of the Carver Policy Governance Model and Greenleaf’s Servant Leadership with the board. He spoke about how the trustees use these principles in governing the college.

H. Economic Outlook and Its Impact on the Community College

Dr. Daraius Irani, interim vice president of the division of innovation and applied research, Towson University, provided the board with an economic outlook for the nation, state, and locally. He spoke about how this forecast impacts the work of the college.

Closed Session - reconvened

I. Board Member Discussion/Wrap-up

The board reconvened its closed session at 2:40 p.m. to continue its discussion from the closed session earlier in the day.

The above constitutes the official minutes and notes of the June 1, 2016, regular meeting and retreat of the Howard Community College Board of Trustees as approved on August 24, 2016, and is a true and correct copy of the same.

Kathleen B. Hetherington, secretary/treasurer
The Board of Trustees of Howard Community College (HCC) met in closed session on Wednesday, June 1, 2016, in The Rouse Company Foundation Student Services Hall (room 401) at Howard Community College, Columbia, Maryland. Chair Edmund S. Coale, III read the resolution below to enter into closed session at approximately 9:02 a.m. and the closed session commenced immediately. Other board members present included Vice Chair Dennis R. Schrader and Trustees Kevin J. Doyle, Mamie J. Perkins, Kevin F. Schmidt, Felícita Solá-Carter, and Courtney Watson. Kathleen B. Hetherington, secretary-treasurer, also was present for the presidential evaluation portion of the retreat.

Whereas, the board of trustees of Howard Community College is authorized by Section 10-508 of the State Government Article of the Annotated Code of Maryland to conduct certain portions of its meetings in closed session.

Now, therefore be it resolved, that the board of trustees of Howard Community College hereby conduct its meeting in closed session beginning on June 1, 2016, at the conclusion of the brief regular session in The Rouse Company Foundation Student Services Hall Room RCF-401 “to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction” as permitted under Section 10-508(a)(1) of the Annotated Code of Maryland.

During the closed session, the trustees conducted the president’s year-end evaluation, and the board’s self-evaluation.

The board initially adjourned from closed session at 11:15 a.m., and then reconvened in closed session at approximately 2:40 p.m. to continue its discussion from the earlier closed session. The reconvened closed session was adjourned at approximately 3:20 p.m.

The above constitutes the official minutes of the June 1, 2016, closed session of the Howard Community College Board of Trustees as approved on August 24, 2016, and is a true and correct copy of the same.

Kathleen Hetherington, secretary/treasurer