The Board of Trustees of Howard Community College (HCC) met in a regular meeting, followed by a retreat and closed session on Monday, June 4, 2018, in The Rouse Company Foundation Student Services Hall (room 401) at Howard Community College, Columbia, Maryland. Vice Chair Courtney Watson brought the regular session to order at 8:50 a.m. Other board members present included trustees Kevin J. Doyle, Steven A. Joss, Christopher G. Marasco, Kevin F. Schmidt, and Felícita Solá-Carter. Kathleen B. Hetherington, secretary/treasurer, also was present. Chair Mamie J. Perkins was absent.

**Regular Meeting**

The brief regular meeting convened at 8:50 a.m.

**A. Approval of June 4, 2018, Agenda**

Vice Chair Watson asked for approval of the agenda.

*A recommendation to approve the June 4, 2018, agenda was moved by Trustee Doyle, seconded by Trustee Joss, and unanimously approved.*

**B. Approval of Board Meeting Minutes**

Vice Chair Watson asked for approval of the minutes of the May 30, 2018, work session, regular meeting, and closed session.

*A recommendation to approve the minutes of the May 30, 2018, work session, regular meeting, and closed session was moved by Trustee Schmidt, seconded by Trustee Solá-Carter, and unanimously approved.*

**Retreat**

The retreat portion of the day began at approximately 8:55 a.m.

**C. Cultural Proficiency**

Brenda CampbellJones, Ph.D. and Franklin CampbellJones, Ed.D. of CampbellJones & Associates facilitated a retreat session that built on the previous year’s board retreat. The content of the retreat focused on further establishing an understanding of cultural
proficiency and posing questions and introducing behaviors and thought processes that lead to enhancing one’s cultural proficiency. The interactive session was positively received by the participants.

Closed Session

D. Resolution for the Board of Trustees to Meet in Closed Session

Vice Chair Watson read the following motion to enter into closed session:

Whereas, the board of trustees of Howard Community College is authorized to conduct certain portions of its meetings in closed session under the Maryland Open Meetings Act, Title 3 of the General Provisions Article § 3-305 (b).

Now, therefore, be it resolved, that the board of trustees of Howard Community College hereby conduct its meeting in closed session beginning on June 4, 2018, at the conclusion of the retreat in The Rouse Company Foundation Student Services Hall, room 401 to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction and that such meeting shall continue in closed session until the completion of business.

A recommendation to enter into closed session was moved by Trustee Marasco, seconded by Trustee Doyle, and unanimously approved.

The retreat was adjourned at 12:23 p.m.

The above constitutes the official minutes and notes of the June 4, 2018, regular meeting, and retreat of the Howard Community College Board of Trustees as approved on August 22, 2018, and is a true and correct copy of the same.

Kathleen B. Hetherington, secretary/treasurer
The Board of Trustees of Howard Community College (HCC) met in closed session on Monday, June 4, 2018, in The Rouse Company Foundation Student Services Hall (room 401) at Howard Community College, Columbia, Maryland. Vice Chair Courtney Watson read the resolution below to enter into closed session at approximately 12:21 p.m.; the closed session commenced at approximately 12:30 p.m. Trustees Kevin J. Doyle, Steven A. Joss, Christopher G. Marasco, Kevin F. Schmidt, and Felícita Solá-Carter were present. Chair Mamie J. Perkins was absent.

Whereas, the board of trustees of Howard Community College is authorized under the Maryland Open Meetings Act, Title 3 of the General Provisions Article § 3-305 (b) to conduct certain portions of its meetings in closed session.

Now, therefore be it resolved, that the board of trustees of Howard Community College hereby conduct its meeting in closed session beginning on June 4, 2018, at the conclusion of the retreat in The Rouse Company Foundation Student Services Hall, room 401 “to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction;” and that such meeting shall continue in closed session until the completion of business.

During the meeting, the board of trustees conducted its annual evaluation.

The closed session was adjourned at 1:35 p.m.

The above constitutes the official minutes of the June 4, 2018, closed session of the Howard Community College Board of Trustees as approved on August 22, 2018, and is a true and correct copy of the same.

Kathleen B. Hetherington, secretary/treasurer